**Faculty of Education**

**University of British Columbia**

**Peer Evaluation of Online Teaching**

**Name of Instructor being reviewed:**

**Name and number of course being reviewed:**

**Date offered:**

**Members of Peer Review Committee:**

This Peer Review Form has two sections. Part A focuses on course content and design; Part B focusses on course instruction. For some reviews, only Part B will be relevant. The *Course and Instructor Overview* sheet completed by the instructor, as well as conversation with the instructor, will guide which sections are completed.

The criteria indicated in each section below are intended as a guide for reviewers. The list is not exhaustive. Please provide any relevant comments in the space provided, as well as an overall rating for this each aspect of the course, using the following scale: 1=Needs Improvement 2=Approaching Expectations; 3=Meeting Expectations; 4= Exceeding Expectations; 5=Outstanding.

# Part A: Course Content and Design

|  |  |
| --- | --- |
| **Intellectual Integrity** | **Comments:** |
| * Is the content significant, accurate, relevant, coherent, and complete?
* Is the course scholarly and engaging?
* Are the readings and instructional material appropriate, credible, and current?
* Are all resources and materials used in the course are appropriately cited and referenced?
 |  |
| **Overall Rating out of 5:**  |

|  |  |
| --- | --- |
| **Course Structure & Layout** | **Comments:** |
| * Does the syllabus/course overview provide a clear description of course, including its objectives and structure?
* Is the role of the instructor clearly outlined, as well as expectations for student participation?
* Is the content format consistent throughout the course, and is navigation logical and efficient?
* Are the readings easily accessible, and available online when possible?
* Where appropriate, are exemplar assignments or rubrics made available?
 |  |
| **Overall Rating out of 5:**  |

|  |  |
| --- | --- |
| **Learning Design Pedagogical Strengths** | **Comments:** |
| * Do the course activities engage students in active learning (e.g., beyond simple remembering and understanding?
* Is technology used effectively and efficiently to ensure the advancement of the learning goals for the course?
* Are there a variety of assignments, are they spaced appropriately through the course, and are they relevant to the learning objectives?
* Is there sufficient flexibility that students can customize their learning?
 |  |
| **Overall Rating out of 5:**  |

|  |  |
| --- | --- |
| **Role of Instructor** | **Comments:** |
| * Is there a welcome message and/or bio available from the instructor?
* Is the instructor’s availability and contact information readily available, ideally with multiple options for contact (email, phone, office hours, etc.)?
* Is the course structured such that the instructor’s regular presence in the course is evident?
* Are announcements and/or Q&A forums utilized by the instructor to communicate important course information?
 |  |
| **Overall Rating out of 5:**  |

|  |  |
| --- | --- |
| **Course Community** | **Comments:** |
| * Does a ‘get to know each other’ activity exist at the beginning of the course so students can make personal connections?
* Do students have opportunities to engage in informal and/or formal discussions on course topics?
* Do students have opportunities to collaborate with peers, ideally around shared interests?
* Are there opportunities for students to form study groups?
 |  |
| **Overall Rating out of 5:**  |

|  |  |
| --- | --- |
| **Overall Quality of the Course** | **Comments:** |
| * Any additional comments on the overall quality of the course content and design?
 |  |
| **Overall Rating out of 5:**  |

# Part B: Instructor’s Approach and Pedagogy

|  |  |
| --- | --- |
| **Teaching Presence** | **Comments:** |
| * Does the instructor participate in ‘get to know each other’ activities and/or utilizes a welcome message?
* Has the instructor clearly explained their availability and how to contact them?
* Does the instructor responded to questions and queries in a timely and respectful manner?
* Does the instructor take advantage of all available tools and affordances to most effectively engage with students?
 |  |
| **Overall Rating out of 5:**  |

|  |  |
| --- | --- |
| **Instructor Facilitation of Community** | **Comments:** |
| * Is a good rapport with and among students evident?
* Does the instructor treat students with respect?
* Does the instructor create a positive environment in which students are encouraged to seek assistance regarding the assignments and learning activities?
* Does the instructor help students feel that they are part of a learning community?
 |  |
| **Overall Rating out of 5:**  |

|  |  |
| --- | --- |
| **Instructor Facilitation of Learning**  | **Comments:** |
| * Does the instructor provide motivation and encouragement to students that inspires them to engage with the course content more deeply?
* Is the instructor highly engaged and have expertise about the content of the course?
* Does the instructor encourage, foster, and model a healthy exchange of course-related ideas and experiences among students?
* Does the instructor provide clarifications and elaborations, as necessary?
* Does the instructor facilitate discussions by encouraging, probing, questioning, summarizing, etc?
 |  |
| **Overall Rating out of 5:**  |

|  |  |
| --- | --- |
| **Provision of Feedback** | **Comments:** |
| * Does the instructor provide timely, meaningful, and constructive feedback on course activities and assignments that are relevant to the course objectives and content?
* Where possible, does the instructor create opportunities for formative feedback?
* Does the instructor clearly communicate course and individual assignment evaluation criteria?
* Where appropriate, does the instructor provide exemplar assignments to students.
 |  |
| **Overall Rating out of 5:**  |

|  |  |
| --- | --- |
| **Overall Quality of the Course** | **Comments:** |
| * Any additional comments on the overall quality of the course content and design?
 |  |
| **Overall Rating out of 5:**  |